

Yashwantrao Chavan Maharashtra Open University
Nashik - 422 222

Certificate Programme in GST (C164)

Programme Prospectus

Year: 2021-2022

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1. Introduction to the University

Yashwantrao Chavan Maharashtra Open University (YCMOU) was established on 1st July 1989 by an Act (XX) of (1989) of the Maharashtra State Legislature. It is the fifth Open University in India. The jurisdiction of this university is spread over the entire state of Maharashtra. YCMOU has been recognized under section 12 (B) of the University Grants Commission, New Delhi. The university is a member of various prestigious associations and academic bodies like the Association of Indian Universities (AIU), Association of Commonwealth Universities (ACU), Asian Association of Open Universities (AAOU), International Council for Open and Distance Education (ICDE) to name a few. The goal of the university is to become a Mass Varsity, reaching out to large sections of population through education and extension programs in general education, technical education and professional education which provide better prospects for the future. The University has designed and developed many academic and extension programs for diversified group of learners including farmers, rural and tribal communities. The YCMOU is currently operated through its headquarters at Nashik, 8 Regional Centers located at Amravati, Aurangabad, Mumbai, Nagpur, Nashik, Pune, Kolhapur, Nanded, region and 1711 Learner support centers (LSCs) established for 64 academic programs are spread all over the entire State of Maharashtra.

2. Introduction to the Centre

Centre for collaborations and Special Initiatives

The Centre for Collaborations and Special Initiatives was established in 2010 as per the resolution of the Board of Management. The centre was inactive form 2014 to 2019. Honble Vice Chancellor has taken keen interest to activate this centre in July 2019.

The objective of the Centre is develop need based certificate and diploma programmes which are useful to urban and rural youth and also to certify prior knowledge and skills which are acquired by the learner from the reputed organizations like Artillery Centre, National Association for the Blind India, Yogabhyasi Mandal and Rambhau Mhalgi Probhodhini Mumbai.

3. Programme

Taxation, imposition of compulsory levies on individuals or entities by governments. Taxes are levied in almost every country of the world, primarily to raise revenue for government expenditures. Tax is an amount of money that you have to pay to the government so that it can pay for public services. In modern economies taxes are the most important source of governmental revenue. Taxes differ from other sources of revenue in that they are compulsory levies and they are generally not paid in exchange for some specific thing.

Taxes should be classified as Direct or Indirect, Direct taxes are non-transferable taxes paid by the tax payer to the government and indirect taxes are transferable taxes where the liability to pay can be shifted to others. Income Tax is a direct tax while Value Added Tax (VAT) is an indirect tax; In India GST (Goods and Service Tax) is one of the indirect tax for the entire country. Implementation of Goods and Services Tax (GST) was one of the long awaited fiscal reforms due to various reasons, so that people started saying that the reform may not see a light of the day. However all that is history now and we are lucky to witness the eventual implementation of GST.

3.1 Need for GST Programme

- Increase the awareness of GST and its compliance within the students and businessmen.
- Providing the Industry with trained staff in GST.
- Having Practical Oriented approach and Understanding to the public regarding GST issues.

3.2 objectives of the Programme

- Making Students understand Basic knowledge about GST.
- Providing Working knowledge of GST, returns filling, consultancy of GST.
- Create awareness on GST compliance's and its related issues.

3.3 Structure of the Programme

The syllabus is as follows:

Duration	Course	Credits
6 months	Certificate Programme in GST	6

3.4. Method of study

Students who cannot attend college every day; also, the Open University has developed a separate study method for such students who cannot be given full time to study. It contains the following components

- Self-taught textbooks.
- Guidance in contact sessions of expert professors
- Evaluation facility under study period
- Opportunity for demonstrations where necessary
- Virtual Class Room Web Radio 'Successful Availability'

This study method not only gives the student the details of the syllabus, but also provides a set of study books. These study books are offered on admission fee and can be maintained by the student himself. These self-study books are written differently than other textbooks. The textbook is divided into small sections so that it can be explained in one reading. For example, topics are arranged neatly using illustrations, graphs, pictures, etc. These books are designed for easy student study. If he can't solve any of the questions, he will want to re-read that part and get answers. Even if some of these questions cannot be answered, they should be kept on record and in the liaison session at the study center with the guidance professor.

(Counselor) Discussion can be answered. The student can choose the study center of his / her convenient location. Expert guides in this topic guide the students in these courses, which are usually held on holidays or after work hours for each course. However, this guidance is not just about lectures. The guide can get answers to students' questions / doubts discuss difficult topics - conduct seminars, the student can know about his progress through internal assessment. Therefore, the student should attend the contact sessions.

The student should utilize all the above study facilities to create his own study method. Considering the time you have, use the time you need to plan. Not only is the study done by text, it is a real practice but it is a good practice to have a clear understanding of the topics and use them in the right place. Therefore, the student is expected to study with emphasis on demonstrative practice.

3.5. Period

This programme is of 6 months duration,but it can be completed in a maximum of 2 years, registration will be terminated after 2 years. Student cans registration by paying university fees 1800/- for one more year.

3.6 Medium

The medium of instruction and examination in English language

3.7 Credits

A total of 6 credits have to be completed for the Online Certification Programme in GST.

4. Certificate Programme in GST

4.1 Content

Theory	
Units – 1	Introduction of GST
Units – 2	Fundamental Concepts Under GST
Units – 3	Meaning and Scope of Supply
Units – 4	Time and Place of Supply under GST
Units – 5	Valuation of Supply under GST
Units – 6	Registration & Maintenance of Books of Accounts Under GST
Units – 7	Input Tax Credit under GST
Units – 8	GST Returns, Payment of Tax, TDS & TCS under GST
Units – 9	E-WayBill

Practical	
Practical- 1	Online Registration Under Goods and Service Tax
Practical- 2	Online Payment of GST
Practical- 3	Online Filing of Statement of Outward supplies (GSTR 1)
Practical- 4	Visit to GST Registered Organization or Firm
Practical- 5	Visit to GST Bhavan/ Department
Practical- 6	GST Accounting and Recording

4.2. Eligibility

- 12th standard Pass.

4.3. Programme Fee Structure

Fee- Rs 3000/-

1) University Fee - 1800/-

2) Study Center Fee - 1200/-

Fees Distribution Chart (Per Student)

Sr. No.	Distribution Of Fees	Fees
(A)	**University Share**	**1800**
1	Registrations Fees	100
2	Educational Fees	700
3	Examination and Certificate Fee	700
4	Centre Development Fee	300
(B)	**Study Centre Share**	**1200**
1	Study Centre Head	200
2	Coordinator	200
3	Counselor	400
4	Assistant	150

5	Peon	100
6	Miscellaneous, rent, computer and other charges	150
	Total Fees Rs.	**3000/-**

4.4. Re-registration

After completion of 2 Year if Learner is not able to complete programme in time, he has to Re-register for the programme by paying Rs 1500/-.

4.5. Evaluation process

Code	Programme	Credit Points	Examination	Minimum	Maximum	Theory/ Practical	Minimum	Maximum
GEN182	Certificate Programme inGST	3	End Exam	20	50	Theory	20	50
GEN183		3	Practical	20	50	Practical	20	50

Student will be evaluated by theory and practical Examination. The theory and practical consist of 50 marks each. The learner has in secure atleast 20 Marks in each completed for the Successful Completion of the Programme.

5. Registration process

1) Students should complete the registration process as per the online admission Procedure prescribed by the University.
2) After completing the online registration process, you should confirm your Admission by showing the receipt received at the study center.
3) http://ycmou.digitaluniversity.ac
5) Online admission process for students will start from **7 January 2022**.

6. Regional Centers

Following list provide detail information about Regional Centre's of the University.

Sr. No.	Name & Address of Region	District	Phone and Fax	Regional Director's Email-id
1)	**Amravati Region** YCMOU Regional Centre, V.M.V. To Valgoan Road, Post V.M.V., Amravati - 444 604	Akola Amravati Buldhana Yawatmal Washim	(0721) 2531445	rd_amravati@ycmou.digita luniversity.ac
2)	**Aurangabad Region** YCMOU Regional Centre, Survey No.41, Near Military Hostel,Nandanwan Colony, Chhavni, Aurangabad - 431 002	Aurangabad Beed Jalna Osmanabad	(0240) 2371066, 2371077	rd_aurangabad@ycmou.dig italuniversity.ac

3)	**Mumbai Region** YCMOU Regional Centre, Jagannath Shankarsheth M.N.C. Primary Marathi School, Frear bridge(South) Nana Chowk, Grant Road (W), Mumbai 400 007	Mumbai Raigad Thane Palghar	(022) 23874186, 23826135, 23874177	rd_mumbai@ycmou.digital university.ac
4)	**Nagpur Region** YCMOU Regional Centre, Subhedar Hall, University Sports Area, Law College Campus, Ravinagar Chouk, Amravati Road, Nagpur- 440001	Bhandara Chandrapur Gadchiroli Nagpur Wardha Gondia	(0712) 2553724, 25	rd_nagpur@ycmou.digitalu niversity.ac
5)	**Nashik region** YCMOU Regional Centre, Old Municipal Corporation Building, NewPandit Colony, Nashik - 422 002	Ahmednagar Dhule Jalgaon Nashik Nandurbar	(0253) 2317063	rd_nashik@ycmou.digitalu niversity.ac
6)	**Pune Region** YCMOU Regional Centre, Shahir Annabhau Sathe Prashala Gruha, School No. 5 (Boys), 654, SadashivPeth, KumthekarMarg, Pune 411 030	Pune Satara Solapur	(020) 24457914	rd_pune@ycmou.digital uni versity.ac
7)	**Kolhapur Region** YCMOU Regional Centre, Near Post Office Shivaji University Campus, Kolhapur 416 004	Kolhapur Sangli Ratnagiri Sindhudurg	(0231) 2607022	rd_kolhapur@ycmou.digita luniversity.ac
8)	**Nanded Region** YCMOU Regional Centre, SRT Marathwada University Area, Zari Road, Near Military Boy's Hostel, Nanded - 421 606	Latur Nanded Parbhani Hingoli	(02462) 229940, 283038	rd_nanded@ycmou.digital university.ac

7. Contact us

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Shri. Kailas More, Associate consultant (CCSI)
Certificate Programme for Gramrojgar Sevak (C133)
Preparatory Certificate Programme for Competitive Examination (C146)
Mo. No: 9021422479
E-Mail: ccsi@ycmou.digitaluniversity.ac

Smt. Madhuri Khrjul, Academic Coordinator (CCSI)
Certificate Programme in Security Guard (C132)
Advanced Certificate Programme in Security Officers (C134)
Certificate Programme in GST (C164)
Mo. No: 8668279088
E-Mail: ccsi@ycmou.digitaluniversity.ac

Shri. Rahul Navale, Coordinator, Academic and Study Centre Management (CCSI)
Certificate Programme in Beekeeping (C149)
Certificate Programme in Farmer Producers Company (C148)
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