ज्ञानगंगा घरोघरी

YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY

SCHOOL OF COMMERCE & MANAGEMENT

Academic Year 2026-27

Minimum requirement of establishment of New Learner Support Center

Diploma in Hospitality and Cruise Management (D142)

1. Applicant organisation must have educational campus.The proposed Study Centre location shall be educational campus. (Please note study centrewill not be offered in a location/ building where other commercial activities take place)

2. College or Institute having affiliation with recognized University/ Technical Board (other than a Private University) or a Government recognized Higher Educational Institution offering conventional mode programme of Diploma, Under Graduate or Post Graduate in broad areas of BHMCT, B.Sc.-HS, BBA- Hospitality, BBA-Tourism & Hospitality etc.

   OR

   Institution offering Hospitality and Cruise programmes must be a registered legal entity operating in the education and/or skill development sector and must have completed a minimum of two years of continuous operation at the time of application. It should also meet the minimum academic and infrastructure standards prescribed by Yashwantrao Chavan Maharashtra Open University (YCMOU).

3. **Collaboration:** Institution should have Collaboration/ MoU / Partnership to provide internship/training and job placements. Institutions not having any Collaboration/ MoU / Partnership should comply within six months after getting affiliation as LSC.

4. College or Institute must conduct regular sessions with industry professionals to provide Industry insight.

5. Diploma in Hospitality and Cruise Management is a practical based programme, it is mandatory for the Applicant College /Institute to conduct regular practicals of the courses.

6. **Physical Infrastructure**:
    a. **One Office** –Full Time available for YCMOU program with basic furniture, Computer with Internet facility, Telephone and fax connectivity.
    b. **Two Classrooms** available for counselling sessions as per the timetable given by the study centre.
    c. **Laboratories** for practical should be available with all equipments required to conduct practical:
        - Basic Training Kitchen
        - Training Restaurant
        - Front Office Lab
        - Housekeeping Lab (Model Guest Room, Housekeeping Store)
7. **Library**:
    - Minimum 100 books and 15 Titles per course/ subject should be available for reference (e.g. Hospitality, Tourism, Facility Management, Cruise Management subjects, etc.).
    - Library facility should be made available to students even on weekends when counselling sessions are conducted.
8. **Counsellor**:
    Minimum 05 counsellors as per following qualifications:
    A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from faculty of Management (e.g. MHMCT, MSc.HTM, MHM, MTM, MBA-Tourism & Hospitality, etc) from Indian University.

    OR

    Must hold a minimum qualification of a Bachelor's Degree, with at least 05 years of relevant industry experience at Managerial level in Hotel Management/ Hospitality / Cruise Management.

    NOTE- A Learner Support Center (LSC) can appoint maximum 50% external counselors, provided they fulfill the above mentioned qualifications

9. **Centre In-charge** will be a regular/ permanent employee preferably the head of the existing Institute or College.
10. **Administrative Staff** (one each)
    1. **Programme Co-ordinator**: Full Time faculty member of the existing institute or college possessing Post Graduate Degree.
    2. Assistant
    3. Peon.

Director
School of
Commerce & Management