भारतीय गैर न्यायिक

एक सौ रुपये Rs. 100

रु. 100 ONE HUNDRED RUPEES

सत्यमेव जयते

भारत INDIA

INDIA NON JUDICIAL

महाराष्ट्र MAHARASHTRA ◑ 2023 ◑ 62AA 324434

जिल्हा कोषागार कार्यालय ठाणे

जिल्हा कोषागार कार्यालय, ठाणे

- 3 AUG 2023

प्रमुख लिपीक / लिपीक

Memorandum of Undertaking

We, **Dr. Sanjay S. Jagtap, Administrator, Abhinav College of Arts, Commerce & Science, Goddeo, Bhayandar East, Thane – 401105, & Dr. Alwin Jerome Menezes, Principal, Abhinav College of Arts, Commerce & Science, Goddeo, Bhayandar East, Thane – 401105,** have been given to understand about the various Academic Programmes of **Yashawantrao Chavan Open University** (herein after referred to as **YCMOU**), Nashik.

We hereby agree to offer the Service of our College for the establishment of Study Centre of the **YCMOU** Nashik for academic programmes under the School of **Bachelor of Computer Application (BCA) YCMOU** Nashik.

जोडपत्र - २

मुद्रांक विक्री नोंदवही अनुक्रमांक 012436 दिनांक - 8 AUG 2023

दस्ताचा प्रकार ..... दस्त नोंदणी करणार आहे का ? होय/नाही

मुद्रांक विक्रत घेणाऱ्याचे नाव .....

हस्ते असल्यास त्याचे नाव ..... Pacful .....

पत्ता ..... Bhy ..... सही .....

मिळकतीचे थोडक्यात वर्णन .....

दुसऱ्या पक्षकाराचे नाव ..... मुद्रांक शुल्क रक्कम 1004

मुद्रांक विक्रेत्याची सही (के. डी. चव्हाण)

मुद्रांक विक्रीचे ठिकाण / पत्ता - लक्ष्मी कॉम्प्युटर सेंटर, ७, न्यू जयरंग अपार्टमेंट, केबीन रोड, भाईंदर (पूर्व), ४०११०५. मुद्रांक परवाना क्र. ५२०५०३०

- 8 AUG 2023

Terms Conditions

1. We hereby agree to spare the accommodation equipment's tools and other infrastructure facilities for implementation of the programme as described by **YCMOU**.
2. We hereby agree to ensure security and record of learning material with necessary administrative documents provided by **YCMOU**.
3. We hereby agree to provide willing faculty members of our college to work at designated study centre Head, Coordinator, Teacher Counsellor, Accountants, Assistant and Peon as prescribed by the **YCMOU** from time to time.
4. We hereby agree to make available necessary training materials consumerable, electricity and water facilities to the students undergoing various programmes of the university without demanding any financial compensation from **YCMOU** and students.

5. We hereby agree to maintain record of Financial Accounts, Receipts and Expenditures at prescribe by **YCMOU**. We understand that the study centre share of programme fees includes expenditures towards running of study centre which includes components like honorarium to counsellors, honorarium given to supervisors for theory examination, examiner for practical examinations, assessors of assignments, payment towards advertisements TA/DA for travel to attendant various events organised by the University, cost of computing and other facilities at the Study Centre etc. Hence, we will not demand any financial compensation from **YCMOU** for a such kind of expenditure.

6. We also agree to maintain all records in respect of the programmes and submit the same to the university authorities as and when asked for.

7. We agree to distribute the study material to the students as provided by the University and also inform to the students all instructions received from the University regarding the course contact sessions, conduct examination etc.

8. We hereby agree to distribute the honorarium to all the academic and administrative staff by check payment according to the norms of **YCMOU** and we should also bind to submit Annual Audit Report to the University from time to time in the required format.

9. We agree to extend full cooperation and support for the smooth conduct of these academic programmes (including examination and Central Assessment Programme) as per the approved rules of the university.

10. We agree that all legal disputes regarding study centres and enrolled students shall be subject to Nashik jurisdiction only.

11. We agree that **YCMOU** shall have full power to close down my Study Centre in consistent with **YCMOU** rules, regulations, policies and power

without assigning any reason and without any reimbursement for loss from **YCMOU** to our organization.

12. we hereby agree that any dispute with regards to the opening or closing of study centre shall be sorted out with the mutual discussion and the Director of the School of Humanities and Social Sciences, Nashik shall be the final authority to pass and order to that respect which shall be binding on the Organisation/Institute/College running the **YCMOU** Study Centre.

13. We have read all the Rules and Regulation given by the authority of **YCMOU** and we hereby agree to abide by the Rules and Regulations to that effect, failing of which our Study Centre shall be closed.

14. We agree to provide a separate and easily accessible office space for the **YCMOU** study centre. Moreover, we agree to put up signboard bearing the name of **YCMOU** Study Centre at prominent location.

15 We agree to implement the programmes of **YCMOU** sincerely with due dignity, quality and maintain the high standard of educational values as described by **YCMOU**.

16. We agree to collect the Study Centre fee from students as prescribed by **YCMOU** and issue the receipt of the payment to the respective student. In any case we will NOT charge fees more than what **YCMOU** has described.

17. We agree to take a re care to scrutinize Admission Forms of students and verify eligibility of students to the concern programme if needed.

18. We agree that examination of our students may not necessarily be conducted at our study centre.

19. We agree to send our counsellors and experts for the paper setting, question bank development and other activities carried by **YCMOU**.

20. We understand that the responsibility of genuineness of software being use at my institute rests on us. We will be fully responsible for any kind of complaints made by respective vendors/developers of software being use at and my Study Centre.

21. We agree to use suitable anti-virus software to maintain computer system virus free.

22. We will take every measure to preserve the original receipt of Deposit paid to **YCMOU**. We understand that if original receipt is lost, we will not get deposit back from **YCMOU.** We further understand that the deposit amount will be refunded after deducting the 15% administrative charges.

23. We agree to submit student admission forms to **YCMOU** and collect study material from **YCMOU** and distribute to the students without demanding any financial compensation.

1 In-Charge Principal of the College institute college.

Name:) **Prin. Dr. Alwin Jerome Menezes**

Signature:)

PRINCIPAL
ABHINAV COLLEGE OF ARTS, COMMERCE & SCIENCE
B.Sc.I.T., B.A.M.M.C., B.M.S., B.Com. (A/C Fin.), B.Sc. (C.S.),M. Com.,
Goddeo, Bhayander (E), Dist. Thane - 401 105.

Date:) 08/08/2023

ABHINAV SHETKARI SHIKSHAN MANDAL'S
ABHINAV COLLEGE OF ARTS, COMMERCE & SCIENCE
Abhinav Edu. Campus, Goddeo, Bhayander (E), Dist. Thane, Pin - 401 105
BHAYANDER (E)