Yashwantrao Chavan Maharashtra Open University

School of Commerce and Management

Program: BBA: Accounting & Financial Management (P161)

MINIMUM REQUIREMENTS FOR ESTABLISHMENT OF NEW STUDY CENTRE

1. Applicant organisation must have educational campus.

   The proposed Study Centre location shall be educational campus. (Please note study centre Will not be offered in a location/ Building where other commercial activities take place)
2. Regular affiliation from any of the University.
3. College or Institute affiliated to a recognized university (other than a Private University) or a Government recognized Higher Educational Institution offering conventional mode programme of equivalent level (UG) in broad areas of Commerce & / or Management (E.g. BBA, B.Com, BBM, etc.)
4. Physical Infrastructure:
   a. One Office –Full Time available for YCMOU with basic furniture, Computer with Internet facility, Telephone and fax connectivity.
   b. Three Classrooms available for counselling sessions as per the timetable given by the study centre. Lab for practical should be available
5. Library:
   a. Minimum 500 books and 25 Titles per course/ subject should be available for reference Library facility should be made available to students even on weekends when counselling sessions are conducted.
6. Counsellor:
   1. Minimum 8 counsellors: 5 from Academics and 3 counsellor from Industry. as per following qualifications:

   A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from faculty of Commerce AND / OR Management (e.g. M.COM / MBA / MMS / MMM etc.) from Indian University, or an equivalent degree from an accredited foreign university

   AND

   Qualified NET / SET in relevant subject / discipline AND / OR Ph.D. in relevant subject / discipline.

NOTE- A Learner Support Center (LSC) can appoint maximum 50% external counselors, provided they fulfill the above mentioned qualifications

7. Centre In-charge will be a regular/ permanent employee preferably the head of the existing Institute or college.

8. Administrative Staff (one each)

   a. Programme Coordinator: Full Time faculty member of the existing institute or college Possessing Post Graduate Degree.

   b. Assistant

   c. Peon.

