YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY

ज्ञानगंगा घरोघरी

SCHOOL OF COMMERCE & MANAGEMENT

Program name- Master of Business Administration

Program Code- P79

Minimum requirement of establishment of New Learner Support Center Academic Year 2026-27

1. Applicant organisation must have educational campus.
   The proposed Study Centre location shall be educational campus. (Please note study centre will not be offered in a location/ Building where other commercial activities takes place)
2. College or Institute must be affiliated to a recognized university (other than a Private University) or a Government recognized Higher Educational Institution offering conventional mode programme.
3. Regular fulltime Post Graduate programmes in relevant discipline like Commerce and / Or Management must be offered.
4. One Office –Full Time available for YCMOU with basic furniture, Computer with Internet facility.
   a. Three Classrooms available for counselling sessions as per the timetable given by the study centre.
5. Library:
   a. Minimum 500 books and 25 Titles per course/ subject should be available for reference (Commerce & Management subjects).
   b. Library facility should be made available to students even on weekends when counselling sessions are conducted.
6. Counsellors :
   a. Qualification:

   A Master's degree with 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) in a concerned / relevant / allied subject from an Indian University, or an equivalent degree from an accredited foreign University. (Relevant discipline Commerce and / Or Management like MBA, M.Com and MCA or MSc in IT / Statistics (for IT and Quantitative techniques course)) **and**

   Besides fulfilling above qualification counsellor must have qualified NET / SET in relevant subject / discipline and / or Ph.D. in relevant subject / discipline.

   b. Minimum 10 counsellors
   c. For specialization courses 2 counsellors for each specialization having qualification in the relevant specialization.
   d. For Research Methodology course Ph. D holder is must.

   (Few counselling sessions / seminars / workshops should be conducted by the Study Center where in expert from the industry should be invited other than academics in each semester.)

7. Centre In-charge will be a regular/ permanent employee preferably the head of the existing institute or college.

8. Administrative Staff (one each)

a. Programme Co-ordinator: Full Time faculty member of the existing institute or college possessing Post Graduate Degree.

b. Assistant

c. Peon

Prof. Dr. Surendra Patole
Director
School of Commerce & Management